**SHILLINGSTONE PARISH COUNCIL**

**32 Field Close, Sturminster Newton, DT10 1QW**

**Tel: 01258 472011 E-mail: Shillingstone@dorset-aptc.gov.uk**

**NOTICE OF MEETING OF PARISH COUNCIL**

I HEREBY GIVE YOU NOTICE that a meeting of the above Parish Council will be held at The Church Centre, Shillingstone at 7.30pm **on** Thursday 6th December 2018.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed…………………………..............**David Green, Parish Clerk**

**27 November 2018**

THIS MEETING IS OPEN TO THE PRESS AND PUBLIC

1. To receive apologies for absence

2. To record any previously undisclosed declarations of interest and to consider any requests for dispensation

3. To approve the minutes of the Parish Council meeting held on 1st November 2018.

4. Matters arising from these minutes

5. Public session of up to 30 minutes; members of the public may raise issues

6. To receive report from District/County Councillors

7. Footpaths

1. To receive Footpath Officer’s report
2. To decide any necessary action following footpath officer’s report
3. Follow up on matters raised at the last meeting

8. Planning

1. Clerk to report on outstanding applications
2. To consider any new applications received before the meeting:
3. To consider applications to carry out works to trees in the conservation area received before the meeting

9. Finances

1. to approve cheques for payment as per schedule
2. annual risk assessment to approve
3. appoint internal auditor for 2019

10. Play areas, recreation ground and property check

1. Action in relation to outcome of play areas condition report – clerks update
2. Trees and hedges – Clerk to report any issues
3. Pavilion – maintenance issues report from Clerk and Cllr Watts

11. Correspondence

12. To decide items for next agenda

13. To confirm time and date of next meeting as 7:30 p.m. Thursday 3rd January 2019